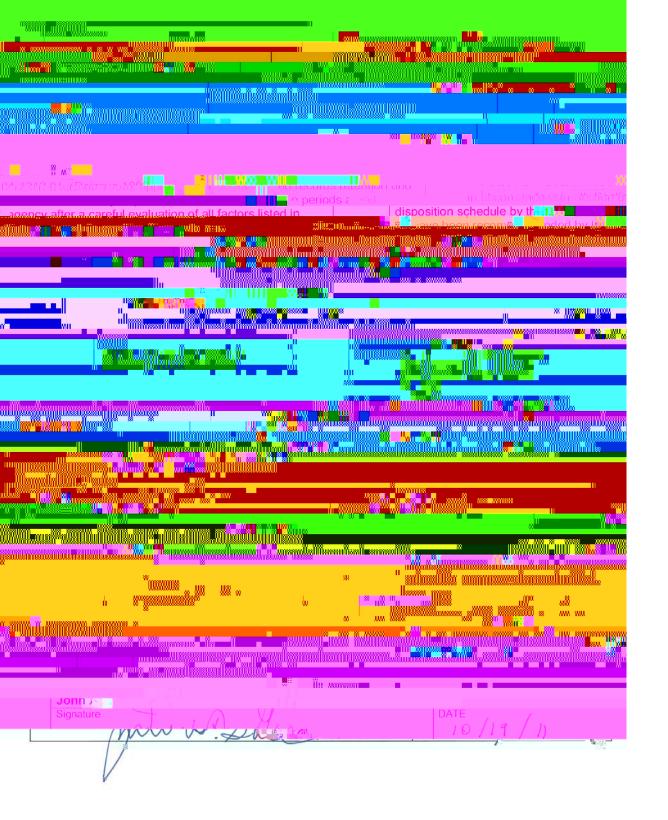
## Schedule 170-11

# UNIVERSITY OF NEBRASKA BOARD OF REGENTS

## **GENERAL COUNSEL**

### October 19, 2011

Nebraska Records Management Division 440 South 8<sup>th</sup> Street, Suite 210 Lincoln, NE 68508 (402) 471-2559



#### **INSTRUCTIONS FOR USING THIS SCHEDULE**

Records retention and disposition schedules are designed to serve as your records management guideline for storing and disposing of agency records, **regardless of the** me th

#### SCHEDULE 170-11 - UNIVERSITY OF NEBRASKA BOARD OF REGENTS - GENERAL COUNSEL

#### **General Guidance:**

UNIVERSITY RECORD - The single authorized copy, regardless of physical form or characteristics, kept by the custodian charged with creating or maintaining the record copy. RETENTION - Retention requirements are for all University records, regardless of the media on which they reside, unless otherwise noted.

ITEM NUMBE	RECORDS R SERIES	ITEM TITLE/ITEM DESCRIPTION	RETENTION	OFFICE OF RECORD	REFERENCE/COMMENTS

ITEM NUMBER	RECORDS SERIES	ITEM TITLE/ITEM DESCRIPTION	RETENTION	OFFICE OF RECORD	REFERENCE/COMMENTS
170-11-14	LEGAL RECORDS	PRESERVATION NOTICES Issued Document Preservation / Notices of Legal Hold, Reminder Notices, Release Notices and related documentation.	•		

#### **RECORDS DISPOSITION REPORT**

TO: SECRETARY OF STATE RECORDS MANAGEMENT DIVISION 440 S. 8<sup>TH</sup> STREET SUITE 210 LINCOLN, NE 68508-2294 AGENCY Board of Regents of the University of Nebraska

**REQUIRED INFORMATION:** 

In accordance with the Records Management Act, Neb. Rev. Stat. § 84-1212.02 (Reissue 1999) records of this agency have been disposed of under the authorization granted by the following schedule(s):

DIVISION SUB-DIVISION

SCHEDULE NUMBER(S) ONLY (DO NOT INCLUDE SECTION AND ITEM NUMBERS) TOTAL VOLUME DISPOSED (SEE REVER

#### VOLUME ESTIMATING GUI